

**Future Planning and Political Action Committee
Meeting Minutes
January 11, 2010**

Members Attending: Scott Mitchell, Jeff Hughes, Jeff Cox, Kathy Wirth and George Lortz

Members Absent: none.

Guests Present: Steve Wirth (Lot #474), Jeff Meinecke (Lot #921), Bruce Keller (Community Manager)

Board Liaison Present: Bob Starks

Scott Mitchell called the meeting to order at 7:02 p.m.

Current Business:

- **New HVL POA Handbook** - George Lortz reported that the POA Committees continue to work on revising their rules.

George will meet with the Lakes Committee, Architecture Committee and Safety, Security & Elections Committee to review their progress. It was decided that the new Streets and Drainage Committee Rules section will be comprised of rules that already exist in the Handbook. Bruce Keller and George will write this new section.

- **Long-term Community Planning and the POA Budgetary Process** - Scott reported that the HVL POA Board will continue to conduct Coordinating Council meetings.

It was proposed that the FP&PA Committee conduct a meeting of all the POA standing committees to identify their current plans for 2011 projects and to start the process of creating a five-year plan. The meeting is tentatively scheduled for April 29th.

It was also proposed that there be a follow-up meeting with the standing committees in October prior to the POA Budgetary Meeting. At that meeting it is hoped that each committee will have more finite plans and budgetary estimates for capital spending.

Scott will invite all the heads of the standing committees to attend the March 8th FP&PA Meeting to discuss issues pertaining to committee purposes and duties and to how the FP&PA Committee can assist the standing committees with their duties.

- **Alternative Energy Task Force** - No report.
- **Dearborn County Tax Refund** - It was reported that the POA and Dearborn County were nearing an agreement on refunding previous year's road taxes and eliminating these taxes in the future.

- **POA Electronic Communications and Database Systems** - POA Board president, Bob Starks, requested that the FP&PA Committee consider becoming involved in requirements planning for future HVL POA electronic communications and database systems. The Committee responded positively to the request and indicated that becoming knowledgeable with the current systems would be the first order of business. Bruce Keller indicated that he would work on obtaining this documentation. Jeff Meinecke will meet with Bruce to gather this information.

Bruce also presented a report identifying the money budgeted for 2010 POA communications and database improvements. Bruce will halt any 2010 upgrades/expenses until an in-depth study of the future needs is conducted.

It was suggested that an open meeting to discuss future POA communications and database systems requirements be scheduled and a tentative date of April 3rd was set.

- **Conducting HVL POA Board Meetings:** - No report.
- **HVL POA Board Restructuring** - No report.
- **Future FP&PA Committee Project Priorities:** - No report.

New Business:

- **Process for Conducting POA Work** - The process of defining the responsibilities of POA standing committees and the POA staff in conducting POA work has never been documented and recent problems have surfaced in this area. Bruce proposed a procedure and presented a process flow chart as to how work could be conducted in the future.

The Committee agreed that creating a mutually-agreeable procedure was needed and that the documentation should be completed and presented to the POA Board as soon as possible.

Motion to Adjourn - George Lortz moved that, "The meeting be adjourned". Kathy Wirth seconded. The motion passed unanimously and the meeting was adjourned at 8:45 p.m. The next Future Planning and Political Action Committee Meeting will be held on Monday, February 8, 2010 at 7:00 p.m.

Respectfully submitted,

George Lortz, Secretary