

**Parks and Recreation Committee**  
**Meeting Minutes**  
**August 11, 2010**

**Meeting called to order by: Mark Hemmerle at 6:32 p.m.**

**Members Present:** Rick Lammering, Mark Hemmerle, Luann Roberts, Scott Daniels and George Lortz.

**Members Absent:** None.

**Board Liaison Present:** Jeff Fuell.

**Guests Present:** Rick Manion (Lot # 1710), Moe Manion (Lot # 1710), Jim Lightner (Lot # 2147), Cara Burkart (Lot # 808), George Lukas (Lot # 1587), Roger Kipp (Lot # 832), Michele Kipp (Lot # 832)

**Minutes presented by:** None presented.

**Treasurers Report presented by:** N/A.

**Guest Issues:**

- **Frisbee Golf Course: Roger Kipp. Major discussion points:** Roger indicated that he would be willing to explore the possibilities of creating a Frisbee golf course in the 77-Acre Park. The P&R Committee members felt that this was a good idea and it was mentioned that the original plans for the development of the 77-Acre Park considered this as a possibility for a future amenity. Initially, two sites were suggested – the area inside the Lake Overlook Walking Path and the area inside the Campgrounds Loop Walking Path. Roger indicated that the edges of the ballfields could be used also as long as it didn't interfere with the regularly-scheduled athletic events.  
**Conclusion/Plan of action:** Roger will look at these and other areas and work on a future recommendation to present to the P&R Committee.
- **Farmer's Market: Cara Burkart. Major discussion points:** Cara indicated that she felt that a farmer's market should be considered as a regular event in HVL. The market would not only be a site to buy/sell produce, but also other items like arts/crafts and home-made items. Initially, two sites were suggested – the 77-Acre Park parking area and the Willie's Tavern parking area. Weekends were considered as the best time.  
**Conclusion/Plan of action:** Cara will start planning for a farmer's market and work on a future recommendation to present to present to the P&R Committee.
- **HVL POA Maintenance Department Considerations: Rick Manion. Major discussion points:** Rick indicated that, in the future, the Maintenance Department should be more involved with the development of parks and recreation amenities. He felt that the lack of involvement in the recent past led to some breakdowns in communications between the Department and the Committee. The Committee, in general, agreed with this observation.  
**Conclusion/Plan of action:** Community Manager, Bruce Keller will compensate Rick (as a POA staff member) for his attendance at the P&R Committee meetings in the same manner that Moe Manion is compensated for her attendance at the Finance Committee's meetings.
- **77-Acre Fill Dirt: Jim Lightner. Major discussion points:** Jim reported that fill dirt was being added to several sites in the 77-Acre Park including the area near the amphitheater.  
**Conclusion/Plan of action:** None necessary.

- **Tennis Court Benches and Lights: George Lukas. Major discussion points:** George reported that the current tennis courts were in good shape, but could use player benches and lighting. Lights should also be considered for the basketball court.  
**Conclusion/Plan of action:** Jim Lightner agreed to call and check on some possible solutions.

#### **Community Manager's Report:**

- **Removal of Stone Walls at Hampton Drive: Bruce Keller. Major discussion points:** Bruce reported that a POA decision has been made to remove the walls marking the entrance to Hampton Drive. This was supported by a previous P&R Committee recommendation to do the same. It has been suggested that the residents on Hampton Drive, Hanover Drive, Hartford Circle and Hanby Circle be sent a survey letter informing them of the decision and to ask them if they would support the construction of other structures, similar to those constructed at the entrance to Par Drive, or landscaped with shrubbery.  
**Conclusion/Plan of action:** Bruce will entertain a motion at the next HVL POA Board meeting to have the survey letter sent with a response deadline of October 1st. The survey letters will be returned to the P&R Committee for analysis and future action.
- **Walking Path Construction: Bruce Keller. Major discussion points:** Bruce reported that the POA Maintenance Department in conjunction with the street paving vendor is completing the construction of the 77-Acre walking paths. A completion target date is set for the last week in August.  
**Conclusion/Plan of action:** None necessary.
- **Pool Shelter Construction: Bruce Keller. Major discussion points:** Bruce reported that Dave Gutzwiller is in the process of constructing the new shelter at the pool area. The frame is completed and the roof shingling is underway. The Maintenance Department will build the stone pillars as time permits. The POA Office will accept reservations for the use of the shelter at the end of August.  
**Conclusion/Plan of action:** None necessary.

**Deputy's/Lake Patrol's Report:** N/A.

#### **Current/Active Business:**

- **Walking Path Construction (continued): Discussion led by George Lortz. Major discussion points:** George reported that three bids were received for the walking path paving contract and a vendor was selected. Rick Manion reported that the vendor donated the use of a roller, which saved the POA an estimated \$218/day in rental costs.  
**Conclusion/Plan of action:** None necessary.
- **Baby Pool Replacement: Discussion led by Mark Hemmerle. Major discussion points:** Mark reported that the POA has made a decision to completely replace the existing baby pool. Mark has already contacted three nearby communities about their baby pool facilities. An area double the current size is being considered with the possibilities of adding a water-spray feature, however this would significantly increase the cost (\$100,000 estimated). Rick Manion reported that to replace the current baby pool is roughly estimated to be around \$35,000 and the new facility is needed by Memorial Day, 2011. A more detailed estimate should be submitted by the P&R Committee at the POA Pre-Budget Meeting in October.  
**Conclusion/Plan of action:** Mark and Moe Manion will work on establishing a Baby Pool Task Force to work on the plans.

- **Community Garden Construction: Discussion led by Luann Roberts. Major discussion points:** Luann reported that work continues on the planning for a community garden. The major costs will be the deer-proof fencing requirement. A source of water is also a requirement. A target date for completion of the area is the beginning of growing season in 2011. Michele Kipp indicated that she would be willing to assist in the planning.  
**Conclusion/Plan of action:** Planning work continues.
- **Future Athletic Club Financial Considerations: Discussion led by George Lortz. Major discussion points:** No progress to report.  
**Conclusion/Plan of action:** George and Scott Daniels will schedule a meeting with the Finance Committee to discuss 2011 financial arrangements between the Athletic Club and the POA.
- **Deer Culling Policies: Discussion led by George Lortz. Major discussion points:** George reported that the creation of a Deer Culling Policy document is in progress. The first reading of the document will be at the August POA Board Meeting and future amendments are anticipated. The target date for the acceptance of the policy document is the September POA Board Meeting and bow hunting for deer could start as early as October 1st within HVL. An interim Deer Task Force has been established and it is recommended that it report to the P&R Committee. The task force will meet on September 7th and will listen to additional suggestions from the HVL residents.  
**Conclusion/Plan of action:** George will serve as secretary for the interim task force and Mark is making the arrangements for the meeting and will serve as the presiding officer.
- **77-Acre Park Sign Construction: Discussion led by George Lortz. Major discussion points:** George reported that directional signs will be installed along the walking paths in the park and an initial master park layout sign is also being planned. The installation of the signs is targeted by 2010 year end. Money for the signs is still available in the 2010 P&R Committee budget.  
**Conclusion/Plan of action:** George will continue to finalize the sign designs.

#### **New Business:**

- **Election of Mark Hemmerle as Committee Chairman: Motion made by George Lortz.** Moved “That Mark Hemmerle be named a new member of the P&R Committee and the new Committee Chairman effective at the August P&R Committee Meeting.” **Seconded by Luann Roberts.**  
**Vote count:** 4 for, 0 against, 0 abstain.
- **Election of Moe Manion and Roger Kipp as Committee Members: Motion made by George Lortz.** Moved “That Moe Manion and Roger Kipp be named new P&R Committee members effective at the August P&R Committee Meeting.” **Seconded by Rick Lammering.**  
**Vote count:** 4 for, 0 against, 0 abstain.
- **Preparation for October Pre-Budget Meeting: Discussion led by Mark Hemmerle. Major discussion points:** Mark reported that the P&R Committee is required to report 2011 budget requests for 2011 at the October Pre-Budget Meeting. Possible 2011 projects were identified including:
  - ◆ Replacement baby pool
  - ◆ Community garden fencing and water supply
  - ◆ Dog park fencing, parking area, seating and water supply
  - ◆ 77-Acre Park signs
  - ◆ 77-Acre Park trail construction
  - ◆ Additional 77-Acre Park shelters
  - ◆ Athletic Club budget
  - ◆ 77-Acre Park Frisbee golf course

- ◆ 77-Acre Park safety fencing
- ◆ Additional HVL shelter repairs
- ◆ Outdoor toilet facilities at the pool, marina parking lot, Lake Melody and the 77-Acre Park.
- ◆ Tennis/basketball court lighting
- ◆ Tennis court benches

**Conclusion/Plan of action:** All P&R Committee members will work on budget estimates in their respective project areas.

- **Coordinating Council Task Force Projects: Discussion led by George Lortz. Major discussion points:** George reported that the Coordinating Council Task Force is working on creating four new POA policy documents. They are:

- ◆ Standardized POA Minutes
- ◆ POA Voting Policies
- ◆ POA Meeting Policies
- ◆ POA Committee Membership Policies

Work on these documents is being done via e-mail and the final drafts will be submitted for first reading at the August POA Board Meeting.

**Conclusion/Plan of action:** George will keep the P&R Committee current on the progress on these projects.

#### **Action Items for Committee Members:**

- **Mark Hemmerle:** Baby Pool Replacement, Deer Culling Policies
- **Moe Manion:** Baby Pool Replacement
- **George Lortz:** Coordinating Council Task Force Projects, 77-Acre Park Sign Construction, Deer Culling Policies, Future Athletic Club Financial Considerations
- **Scott Daniels:** Future Athletic Club Financial Considerations
- **Roger Kipp:** Frisbee Golf Course
- **Luann Roberts:** Community Garden Construction
- **All committee members:** Preparation for October Pre-Budget Meeting

#### **Action items for Board of Director's Meeting:**

- **Recommendation/Proposal:** "That Mark Hemmerle be named a new member of the P&R Committee and the new Committee Chairman effective at the August P&R Committee Meeting."
- **Recommendation/Proposal:** "That Moe Manion and Roger Kipp be named new P&R Committee members effective at the August P&R Committee Meeting."

**Motion to adjourn made by George Lortz. Seconded by Luann Roberts.**

**Vote count: 4 for, 0 against, 0 abstain.**

**Meeting adjourned by Mark Hemmerle at 8:30 p.m.**